

11621 JOB DESCRIPTION



Key Position Information			Date Reviewed:
Title	Community Engagement Worker (Aboriginal)	Department - Location	Operations
Reports to	Aboriginal Project Manager (WAPHA Projects)	Award	The Richmond Wellbeing Incorporated Enterprise Agreement 2016
Level / Salary	Level 5 - 6 9.5% Super	Basis of Employment	.5 – 1FTE
Role Purpose			
<p>The role of the Aboriginal Community Engagement Worker is to support the Aboriginal Project Manager by engaging priority communities and sector stakeholders in the aims of the project in the North and South metropolitan areas of Perth including outer metropolitan regions.</p> <p>The Integrated Systems of Care Project (Aboriginal) aims to improve health and wellbeing outcomes for Aboriginal people with co-occurring mental health and alcohol and other drug issues. The aim of the project is to facilitate:</p> <ul style="list-style-type: none"> • Increased access to evidence informed treatment and supports that recognise the health of the whole person; • Increased collaboration and integration between service providers to reduce system fragmentation, increase collaboration and improve the patient journey; and • Increased capacity to provide timely, holistic, person centred services that meet the unique needs of vulnerable and disadvantaged people. 			
Richmond Wellbeing Vision, Purpose and Values			
<p>Our Vision: A community where people are able to recover and live a valued and fulfilling life.</p> <p>Our Purpose: We work alongside people, employing leading practice, to support recovery and wellbeing.</p>			
Hope	Inclusion	Service Excellence	Compassion
We believe that people can and do recover from mental illness, and we strive to promote hope, control, choice and opportunity.	We embrace diversity, respect and value people's differences, and consistently seek to support people to realise their full potential as connected and contributing members in the community.	We consistently aspire to exceed customer expectations, pursue opportunities for continuous improvement and quality, and take a proactive approach to seeking, identifying and leveraging current and future opportunities.	We work in a person-centered way, demonstrating empathy, authenticity, honesty, integrity and human kindness in all our relationships with, families, individuals, colleagues and the community.
Statement of Diversity			
<p>The staff at RW are committed to creating a safe and comfortable environment for all staff and consumers. To view our diversity statement in full please visit the Richmond Wellbeing intranet.</p> <p>https://www.rw.org.au/diversity-statement</p>			

Key Result Area	Key Accountabilities and Responsibilities	Key Performance Indicators
Richmond Wellbeing Values	<ul style="list-style-type: none"> Acts consistently in accordance with the RW Values and Key Principles – challenges practice inconsistent with these values and uses values as a basis for managing relationships and decision making 	<ul style="list-style-type: none"> Reflect RW values in daily interactions and within scope of role.
Community Engagement	<ul style="list-style-type: none"> Engage with Aboriginal community, family members, carers and other agencies regarding the aims and processes of the project. Actively engage in self-reflection and develop own practice Challenges and successes, gaps and needs, are provided to the project manager and the team in a way that assists in future project planning. Provide Ideas, feedback and creative input into project processes and aims. Establish and nurture strong connections in communities in areas of importance for the project. 	<ul style="list-style-type: none"> Maintain respectful, positive and empowering relationships with all relevant stakeholders, including staff, consumers, carers and external agency personnel. Demonstrate this in supervision and Critical reflection groups Contribute in a timely and conscientious manner to organisational processes
Administrative Tasks	<ul style="list-style-type: none"> Basic administrative tasks as required Provide updates and evidence of activity to the project manager as required 	<ul style="list-style-type: none"> Administrative tasks are completed in a timely and efficient way Updates are informative and constructive
Employee Contribution	<ul style="list-style-type: none"> Positive and constructive work environment is promoted where employees are valued. Employees adhere to the RW Code of Conduct and Ethics and Policy and Procedures Attends Core Training and maintains all compliance requirements relevant to their role and employment with RW To carry out other duties which may be required, requested or directed and which are within the person's capability and training to perform 	<ul style="list-style-type: none"> Show respect and helpfulness in all interactions Read, understand and seek clarification of Policy and procedure documents. Enrol in and complete required Core Training within required time frame. Duties are completed to expected standard as outlined by manager.
Occupational Safety and Health	<ul style="list-style-type: none"> Promote a safe and healthy working environment that complies with OSH requirements Take a shared responsibility to ensure the safety and well-being on self and others Utilise all protective equipment provided and as instructed Work in a safe manner while exercising due care and caution 	<ul style="list-style-type: none"> A "Safe work" culture operates within Richmond Wellbeing Documentation is maintained as per the Policies and Procedures and is accurate, legible and concise.
Employee Requirements		
Skills, Attitude and Experience	<p><u>ESSENTIAL</u></p> <ul style="list-style-type: none"> Demonstrated experience in self-directed networking Ability to manage own workload with good time management skills Conflict resolution skills High quality interpersonal skills Ability to work collaboratively as part of a cohesive and creative team Contemporary understanding of mental health/alcohol and other drug issues 	

Qualifications and experience	<p><u>ESSENTIAL</u> Experience in working with communities in a way that facilitates sustained effective engagement. Knowledge and practice of working in a culturally appropriate and culturally secure way.</p> <p><u>DESIRABLE</u></p> <ul style="list-style-type: none">• Lived experience of mental health recovery or as family members of people with a lived experience of recovery.• Relevant mental health or alcohol and other drug qualifications or equivalent experience.
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