



JOB DESCRIPTION

Key Position Information			Date Reviewed: 9 January 2018
Title	Recovery Worker (Group Program Facilitator)	Department - Location	Ngulla Mia
Reports to	Site Coordinator/Program Manager/Senior Recovery Worker	Award	Richmond Wellbeing Enterprise Agreement 2016
Level / Salary	Level 5.1	Basis of Employment	Part Time

Role Purpose

In this role Recovery Workers will be responsible for supporting and enabling consumers to confidently embark on a journey of recovery and to attain the kind of life they desire.

The duties include development of a therapeutic relationship with the consumer, their carer, family members and significant others and providing high quality services consistent with the values, mission and vision of Richmond Wellbeing. Recovery workers are expected to facilitate group work, regular 1:1 recovery work, keeping consumers records according to RW P&P, providing specialist AOD support to residents and other staff, as well as contributing as part of a team to the constant improvement of RW services.

The Recovery Worker (Group Program Facilitator) will be expected to plan, monitor and review a group program that focusses on recovery, health and wellbeing, AOD and life skills. They will facilitate group work, support other staff to facilitate groups, ensure that planning is undertaken, monitoring the effectiveness of the group program ensuring that it meets the needs of the consumer group, keep consumers and planning records according to RW P&P, as well as contribute as part of a team to the constant improvement of RW services.

The duties may vary in line with operational and business requirements.

Richmond Wellbeing Vision, Purpose and Values

Our Vision: A community where people are able to recover and live a valued and fulfilling life.

Our Purpose: We work alongside people, employing leading practice, to support recovery and wellbeing.

Hope	Inclusion	Service Excellence	Compassion
We believe that people can and do recover from mental illness, and we strive to promote hope, control, opportunity and choice.	We embrace diversity, respect and value people's differences, and consistently seek to support people to realise their full potential as connected and contributing members in the community.	We consistently aspire to exceed customer expectations, pursue opportunities for continuous improvement and quality, and take a proactive approach to seeking, identifying and leveraging current and future opportunities.	We work in a person-centered way, demonstrating empathy, authenticity, honesty, integrity and human kindness in all our relationships with, families, individuals, colleagues and the community.

Statement of Diversity

The staff at RW are committed to creating a safe and comfortable environment for all staff and consumers. To view our diversity statement in full please visit the Richmond Wellbeing intranet.

<https://www.rw.org.au/diversity-statement>

Key Result Area	Key Accountabilities and Responsibilities
Richmond Wellbeing Values	<ul style="list-style-type: none"> Acts consistently in accordance with the RW Values and Key Principles – challenges practices inconsistent with these values and uses values as a basis for managing relationships and decision making Actively engage in self-reflection and develop own practice
People Accessing our Services	<ul style="list-style-type: none"> Promote and encourage contemporary attitude and understanding of personal recovery and person centred practices. Family members, carers and people of significance to the consumer are identified and included as directed by the individual. Recovery enabling groups and individual programs are prepared and implemented for the individuals accessing RW services.
Group Program	<ul style="list-style-type: none"> Develop group program and circulate to all staff Plan and facilitate/co-facilitate recovery focussed groups Support and educate other staff to further build their capacity to plan and facilitate recovery, living skills and health and wellbeing focussed groups Ensure RW planning template is used to plan and evaluate all groups Encourage consumers to participate and engage in the group program Meet with consumers to regularly assess the effectiveness of the group program and adjust to meet the needs of the current consumers Provide holistic services that focus on total wellbeing, including physical health, and according to the six Mental Health Outcome Areas and consumer's recovery plans.
Recovery Plan Support	<ul style="list-style-type: none"> Meaningful recovery plans are developed and reviewed on a weekly basis Provide holistic services that focus on total wellbeing, including physical health, and according to the six Mental Health Outcome Areas. Assist Recovery Support Workers with the implementation of actions towards goals as identified on the consumer's recovery plan. Attend appropriate clinical, administrative and interagency meetings as required.
Service Operations	<ul style="list-style-type: none"> All documentation is completed as per RW P&P and in required timeframes Actively participate in required internal meetings, supervision sessions/practice reflection sessions and training Attend appropriate clinical, administrative and interagency meetings as required. Maintenance of RW facilities and property in line with LARU and MHAS All incidents are addressed according to RW's P&P
Employee Contribution	<ul style="list-style-type: none"> Positive and constructive work environment is promoted where employees are valued. Employees adhere to the RW Code of Conduct and Ethics and Policy and Procedures Attends Core Training and maintains all compliance requirements relevant to their role and employment with RW To carry out other duties which may be required, requested or directed and which are within the person's capability and training to perform
Occupational Safety and Health	<ul style="list-style-type: none"> Promote a safe and healthy working environment that complies with OSH requirements

	<ul style="list-style-type: none"> • Take a shared responsibility to ensure the safety and well-being on self and others • Utilise all protective equipment provided and as instructed • Work in a safe manner while exercising due care and caution
--	---

Employee Requirements	
Skills	<ul style="list-style-type: none"> • Ability to demonstrate authenticity, genuineness and congruence, empathy, trustworthiness, curiosity and flexibility. • Trauma informed practice skills and understanding of the impact of trauma • Ability to facilitate personal and emotional recovery • Demonstrated ability in negotiating, problem solving, analytical and conflict resolution skills • Demonstrated computer skills • Demonstrated high level written, verbal and interpersonal skills • Group-work / shared power skills <p><u>DESIRABLE</u></p> <ul style="list-style-type: none"> • Knowledge of relevant mental health agencies (government and non-government).
Knowledge and Qualifications	<ul style="list-style-type: none"> • University qualification in a social work, psychology, occupational therapy, health or other relevant human services discipline • Current national police clearance. • Current WA driver's license. • Current senior first aid certificate.
Attitude	<ul style="list-style-type: none"> • Positive attitude towards people experiencing mental distress. • The ability to live RW values in all workplace tasks and interactions. • Pro-active individual who is enthusiastic and committed to upholding RW values and principles
Experience	<ul style="list-style-type: none"> • Experience in working in Mental Health services • Experience in adult education and facilitating group programs • Demonstrated ability to work within a multidisciplinary team environment, promoting total wellbeing and holistic health services <p><u>DESIRABLE</u></p> <ul style="list-style-type: none"> • Experience working in a residential setting • Lived experience of mental health recovery or as family members of people with a lived experience of recovery