

Clothing, Toiletries and Cleaning Products Policy

APPROVED BY: RW Executive	REVIEW DATE: July 2017
APPROVAL DATE: July 2014	VERSION NUMBER: 1
FILE NUMBER: POL10314	

THIS POLICY APPLIES TO: RW Residents living at Accommodation Sites



1. Title

This policy will be known as the Clothing, Toiletries and Cleaning Products Policy.

2. Purpose

The purpose of this policy is to outline RW's position in regard to residents providing their own clothing, toiletries and cleaning products whilst residing at a RW site.

3. Introduction

RW's residential sites are recovery focused; residents are supported to develop the skills necessary to work toward independent living. This may include supporting the individual in the purchasing of clothing, toiletries and cleaning products. Residents are informed prior to and upon entry that they will be required to provide their own clothing, toiletries and cleaning products. Support will be provided to assist residents to identify and purchase appropriate products if required.

4. Policy

- Residents are responsible for providing their own personal clothing, toiletries and cleaning products throughout their stay.
- Residents of Ngulla Mia are provided with cleaning products as this is included in their lodging fees; however, they are responsible for providing their own clothing and toiletries.
- In collaboration with the resident, staff may assist and support the purchasing and budgeting for these items.
- At all times RW staff will promote independence, choice and control with the people they support.
- The policy will be reflected in the lodging/tenancy agreements with the individual & the specific site.

5. Procedure

- Potential residents and referrers are advised of policy during enquiries and application for service.
- Residents should enter service with sufficient clothing, personal toiletry and cleaning products.
- When identified by the individual or staff member that the resident has insufficient items to meet their requirements, staff will work with the resident to develop a plan of support.

POLICY CONTEXT: THIS POLICY RELATES TO

APPLICABLE STANDARDS (or other external obligations)	
APPLICABLE LEGISLATION (or other requirements)	Licensing Standards of Western Australia – Private psychiatric hostels
APPLICABLE CONTRACTUAL OBLIGATION	

REVIEW BY CONSUMER FAMILY REFERENCE GROUP

POLICY VERSION	APPROVED / REVIEWED	COMMENTS

POLICY VERSION CONTROL

POLICY VERSION	APPROVED / REVIEWED	COMMENTS
Version 1	July 2014	
Version 2	March 2016	Richmond Wellbeing Rebranding