

Informed Consent Policy

Version 5.0

Policy Number	POL-97
Policy Name	Informed Consent Policy
Policy Area	Operations/ Information Management
Policy Owner	Chief Operations Officer

Introduction

Staff are responsible for ensuring the Consumer/person is given informed consent in relation to all matters that affect them and that they understand the nature and consequences of their consent. That they can freely make decisions without unfair pressure or influence from others. This includes understanding the impact on them of any prescribed restrictive practice that might result from their consent.

Purpose

The purpose of the Informed Consent Policy is to provide and clearly explain information about the rights and responsibilities to clients and residents who enter and participate in our services. Support is provided for active decision making and individual choice, in their preferred language and form of communication, to facilitate informed consent.

This policy and associated procedure PRO-79 Informed Consent Procedure, and includes NDIS participants and the support they receive to make informed choices, exercise control, maximise their independence and ensures compliance with NDIS Practice Standards and Quality Indicators.

Scope

This policy and procedure applies to employees, clients, board members, students and volunteers

Policy Statement

We adopt best practices that support and maximise the person's decision-making, choice and self-direction.

Staff will use whatever strategies are necessary to facilitate the person's capacity to communicate their choices and decisions.

When:

- There is uncertainty about the person's capacity to provide informed consent
- There is an absence of engaged family, other friends and advocates to assist
- There are conflicts around what decisions and actions are in the person's best interests

A person may withdraw their consent at any time.

Related Documents

POL-99 Privacy Policy

PRO-79 Informed Consent Procedure

Consent Forms

Consumer Information Pack Handouts

Mature Minors Policy and Procedure

Supporting Information

Australian Privacy Principles 2014

Commonwealth Freedom of Information Act 1982

West Australian Freedom of Information Act 1992

Commonwealth Privacy Act 1988 – amended in Privacy Amendment (Enhancing Privacy Protection) Act 2012

National Standards for Disability Services

National Standards for Mental Health Services

QIC Health and Community Services Standards

Rainbow Tick Standards

NDIS Practice Standards and Quality Indicators 2020

National Disability Insurance Scheme Act 2013

National Disability Insurance Scheme (Provider Registration and Practice Standards) Rules 2018

NDIS Code of Conduct

Review Timeframe and Responsibility

Date of effect:	June 2013
Review Period:	2 years
Next review date:	1 April 2022
Prepared by:	General Managers
Preparation date:	April 2020
Reviewed by:	Chief Operations Officer
Reviewed date:	April 2020
Reviewed by Consumer and Family Reference Group:	n/a
Approved by:	CEO
Approval date:	April 2020

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